

Form SI. No. MIMT/20\_\_\_/\_\_\_\_\_

Form Fee ₹100/-

**APPLICATION FORM**

(Form should be filled in BLOCK LETTERS with blue or black ink)

**MODI INSTITUTE OF MANAGEMENT & TECHNOLOGY**

(Approved by AICTE, New Delhi &amp; Affiliated to Rajasthan Technical University, Kota)

Modi Educational Complex, Dadabari Ext., Kota -324 009  
Mobile: +91-7737580204 Phone:+91-744-2505421, 2504169

Fax: 2501366 email: mimtkota@modiedukota.org

Website www.modiedukota.org

Session 20\_\_\_ - \_\_\_

For Course \_\_\_\_\_

Scholar No.  
(for office use) \_\_\_\_\_

Univ. Enrolment No. \_\_\_\_\_

Affix Recent  
Passport Size  
Colored  
Photograph**PERSONAL INFORMATION**

Student's Name \_\_\_\_\_

*(Exactly as appears in the secondary school certificate)*

Father's Name \_\_\_\_\_

Father's Occupation \_\_\_\_\_ Contact No. (Office): \_\_\_\_\_

Mother's Name \_\_\_\_\_

Gender  Male  Female Date of Birth (DD/MM/YY) / / \_\_\_\_\_  
(as per the Secondary School Certificate) Blood Group \_\_\_\_\_Address for Correspondence  
City : \_\_\_\_\_ State : \_\_\_\_\_ Pin Code: \_\_\_\_\_  
Telephone Nos. with STD code \_\_\_\_\_ Mobile (Self) : \_\_\_\_\_ Mobile (Parent) : \_\_\_\_\_  
E-mail : \_\_\_\_\_Permanent Address  
City : \_\_\_\_\_ State : \_\_\_\_\_ Pin Code: \_\_\_\_\_Nationality  Indian  Other (Please Specify) \_\_\_\_\_ Domicile : \_\_\_\_\_Category  SC  ST  OBC  EBC  SBC  KM  Gen.  Defence  PH Other \_\_\_\_\_Religion  Hindu  Muslim  Sikh  Christian  Jain  Buddhist Other \_\_\_\_\_**EDUCATIONAL QUALIFICATION PARTICULARS**

Examination	Subjects	Board/University	Year	Total Marks	Marks Obtained	% of Marks / Grade
10 <sup>th</sup> (Matriculation) or its Equivalent						
12 <sup>th</sup> (Intermediate) or its equivalent						
Graduation _____						
Post Graduation _____						
Other _____						

<b>HAS THE HOSTEL FACILITY BEEN OPTED BY THE STUDENT</b>		
If yes, then give hostel Details	Room No:	Fees ₹:
If no, then provide accommodation details,	Address:	
	City :	State : Pin Code:
<b>Note</b> - Students are required to update any changes regarding the above to the college authorities.		
<b>OTHER INFORMATIONS</b>		
Whether Continuing education in any other institute	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, mention name of institute, course & year since enrolled		
Academic/Other Achievements & Awards		
Job Experience (if any)		
Hobbies		
<b>DECLARATION</b>		
I declare that all information hereby submitted and stated by me during the course of admission and related thereto, to the best of my knowledge and belief is complete, true and factually correct and all the supporting and annexure to this form submitted to Modi Institute of Management & Technology are authentic. I am not involved in any act of indiscipline. No case of criminal offence or moral turpitude is pending against me in any court of law, also no FIR has been lodged against me by the University / Principal of any institution or by any other authority. If I am found guilty in any of mentioned offence, I will abide with the decision of management of Modi Institute of Management & Technology, Kota.		
Place		_____ (Signature of the Applicant)
Date		
<b>INDEMNIFICATION (By Parent/Legal guardian)</b>		
I the undersigned, _____ S/D/o _____ in the capacity of _____ (Father / Mother / Legal Guardian, specify relation) of the above named applicant do hereby indemnify the Modi Institute of Management & Technology (herein after referred to as the "Institute") and their representatives against:		
<ol style="list-style-type: none"> <li>All the liabilities whether civil, criminal or otherwise as per the law or rules in force that may arise due to the misconduct and illegal actions of my ward, throughout the duration of his/her stay at the institute campus or elsewhere during the course of pursuing the academic programme at institute.</li> <li>All rights and claims by my ward, myself, or my representatives for compensation due to any mishappening like death, suicide, disability, infections, diseases, loss or damage of any kind caused to my above said ward in person or otherwise in any manner due to any reason throughout his/ her stay at instiute campus or elsewhere while pursuing the academic programme at institute.</li> <li>Any loss or damage of cash or valuables or his or her personal belongings of all kinds including mobile phones, PC, laptop, jewellery, other valuables etc.</li> <li>All the consequences and liabilities arising, on account of misrepresentation of fact by me or my ward(s) or due to false/incorrect details submitted by me or my ward to institute.</li> <li>In lieu of the above, I undertake to be personally responsible for all consequences and liabilities whatsoever may arise in this regard and compensate the institute for any losses suffered on this count.</li> </ol>		
Place		_____ (Signature of the Parent/Legal Guardian)
Date		

## CODE OF CONDUCT / GENERAL RULES & REGULATIONS

1. The students are required to maintain attendance in class and practical laboratory to a minimum of 75%. Any student falling short of requisite attendance is liable for debarring from the University examinations.
2. Class test is an important component to boost academic performance of the student. Any student intentionally avoiding appearance in these tests shall face adverse impact on his/her yearly performance evaluation shall be subjected to punishment varying from minor fine to prohibition in to practical exam. for formidable impassion.
3. Students shall not be allowed to sit in the library as well computer laboratory during the class schedule.
4. There is a need to maintain punctuality in submission of assignment given to him/her in the class or practical session. Sluggish approach to work and lethargically behaviour in timely submission shall be taken seriously. Any late submission of assignment shall not be entertained. Similarly, student not maintaining punctuality in class shall also be dealt with severely.
5. If any student remains absent on the day of conducting sessional test, the marks award list will exhibit absence of the concerned student.
6. Misuse of laboratory equipments is strictly prohibited. Students using equipments for any purpose other than the legitimate exercise shall be punished with termination from laboratory for minimum one week.
7. Any Sort of misbehaviour or violating of instructions of the lecturers/senior staff personnel shall invite serious view by the institute management in the matter. The penalty to the extent of rustication for one semester/ouster from the institute shall be imposed upon such.
8. Students are required to deposit their annual course fee as and when the date will be notified by the institute, failing which their admission shall be cancelled from institute roll.
9. The student has to submit the requisite documents & fees, as and when applicable or demanded by the University/ Institute/ or any other Regulatory Authority. If the student fails to comply within the given time limit by the above, the institute will in no case be responsible for the cancellation of admission at any stage of the course admitted.
10. Ragging in all its form is totally banned in this Institution in all its premises (academic, residential, sports, cafeteria, etc.) whether located within the campus or outside and in all means of transportation of students whether public or private.

## UNDERTAKING

I, \_\_\_\_\_ S/o / D/o \_\_\_\_\_ will abide by these rules & if found guilty of violating these rules then the action taken by management will be acceptable to me. I understand completely that no fee shall be refunded once the admission has been taken in the institute.

Place		_____ (Signature of the Applicant)
Date		

## WHAT CONSTITUTES RAGGING AND THE POSSIBLE PUNISHMENTS

<p>Ragging constitutes one or more of any of the following acts:</p> <ol style="list-style-type: none"> <li>a. any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.</li> <li>b. indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.</li> <li>c. asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.</li> <li>d. any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.</li> <li>e. exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.</li> <li>f. any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.</li> <li>g. any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.</li> <li>h. any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any</li> </ol>	<p>Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:-</p> <ol style="list-style-type: none"> <li>a. Cancellation of admission.</li> <li>b. Suspension from attending classes</li> <li>c. Withholding/withdrawing scholarship/fellowship and other benefits</li> <li>d. Debarring from appearing in any test/examination or other evaluation process</li> <li>e. Withholding results</li> <li>f. Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.</li> <li>g. Suspension/expulsion from the hostel</li> <li>h. Rustication from the institution for period ranging from 1 to 4 semesters</li> <li>i. Expulsion from the institution and consequent debarring</li> </ol>
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<p>other student.</p> <p>i. any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.</p>	<p>from admission to any other institution.</p> <p>j. Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.</p>
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**CHECKLIST IN RESPECT OF DOCUMENTS TO BE SUBMITTED**

Sr. No	Particulars	Marks 'NA' if not applicable	Marks '✓' if Submitted in original or photocopy		If pending for Submission (Specify date of submission)
			Original	Photocopy	
1.	Certificate of Class 10 <sup>th</sup> or its equivalent for DOB testimony				
2.	Marksheet of Class 12 <sup>th</sup>				
3.	Marksheets of Graduation or qualifying examination				
4.	Score Card of Entrance Examination (if applicable)				
5.	Two recent passport size colored photograph, one pasted on main form, and one extra				
6.	Migration Certificate				
7.	Transfer Certificate				
8.	Character Certificate				
9.	Domicile Certificate (if applicable)				
10.	Caste/category certificate (if applicable)				
11.	Proof of residence (Passport/Voter ID/Ration Card/Driving License /Bank Statement/Telephone or Electricity bill)				
12.	Affidavit (on Rs.10/- Non Judicial Stamp Paper) if there is gap in study after qualifying exam.				

**FOR OFFICE USE ONLY**

Admissions / provisional Admission granted in Course \_\_\_\_\_ (Class/Semester) \_\_\_\_\_.

Remark \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
Signature  
(Office Incharge Admission)

**FEES DETAILS**

Fees received : Cash / D.D. / Cheque Amount ₹ \_\_\_\_\_

In word \_\_\_\_\_ D.D./Cheque No. \_\_\_\_\_

Drawn Bank \_\_\_\_\_ Date \_\_\_\_\_

Vide Receipt No. \_\_\_\_\_ Date \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Cashier)